



AGENDA FOR THE POLICY AND PERFORMANCE SCRUTINY COMMITTEE

Members of the Policy and Performance Scrutiny Committee are summoned to the meeting which will be held in on, **1 June 2015 at 7.30 pm.**

John Lynch
Head of Democratic Services

Enquiries to : Peter Moore
Tel : 0207 527 3252
E-mail : democracy@islington.gov.uk
Despatched : 21 May 2015

Membership

Councillors:

| | |
|--|-------------------------------|
| Councillor Troy Gallagher (Chair) | Councillor Martin Klute |
| Councillor Una O'Halloran (Vice-Chair) | Councillor Michael O'Sullivan |
| Councillor Kaya Comer-Schwartz | Councillor Dave Poyser |
| Councillor James Court | Councillor Caroline Russell |
| Councillor Gary Doolan | Councillor Raphael Andrews |
| Councillor Rakhia Ismail | Councillor Jilani Chowdhury |
| Councillor Jenny Kay | |

Substitutes:

| | |
|-----------------------------|-----------------------------|
| Councillor Alice Perry | Councillor Alex Diner |
| Councillor Clare Jeapes | Councillor Alice Donovan |
| Councillor Nick Wayne | Councillor Satnam Gill |
| Councillor Flora Williamson | Councillor Nurullah Turan |
| Councillor Mouna Hamitouche | Councillor Robert Khan |
| MBE | Councillor Paul Smith |
| Councillor Theresa Debono | QUORUM 4 COUNCILLORS |

A. FORMAL MATTERS

Page

1. Apologies for Absence
2. Declaration of Substitute Members
3. Declarations of Interest

Declarations of interest

If you have a **Disclosable Pecuniary Interest*** in an item of business:

- if it is not yet on the council's register, you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent;
- you may **choose** to declare a Disclosable Pecuniary Interest that is already in the register in the interests of openness and transparency.

In both the above cases, you **must** leave the room without participating in discussion of the item.

If you have a **personal** interest in an item of business **and** you intend to speak or vote on the item you **must** declare both the existence and details of it at the start of the meeting or when it becomes apparent but you **may** participate in the discussion and vote on the item.

***(a) Employment, etc** - Any employment, office, trade, profession or vocation carried on for profit or gain.

(b) Sponsorship - Any payment or other financial benefit in respect of your expenses in carrying out duties as a member, or of your election; including from a trade union.

(c) Contracts - Any current contract for goods, services or works, between you or your partner (or a body in which one of you has a beneficial interest) and the council.

(d) Land - Any beneficial interest in land which is within the council's area.

(e) Licences- Any licence to occupy land in the council's area for a month or longer.

(f) Corporate tenancies - Any tenancy between the council and a body in which you or your partner have a beneficial interest.

(g) Securities - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

This applies to all members present at the meeting.

4. To approve minutes of previous meeting - to follow
5. Matters Arising from the minutes
6. Chair's Report

B. ITEMS FOR CALL IN - IF ANY

Page

C. SCRUTINY AND MONITORING REPORTS

Page

7. PUBLIC QUESTIONS

| | | |
|-----------|---|-------------|
| 8. | Policy and Performance Terms of Reference | 1 - 4 |
| 9. | BEST team Scrutiny Review - witness evidence - Verbal | |
| 10. | Use of Agency staff | 5 - 18 |
| 11. | Revenue Outturn 2014/15 | 19 - 36 |
| 12. | Scrutiny Topics 2015/16 - Verbal | |
| D. | DISCUSSION ITEMS - IF ANY | Page |
| E. | REPORT OF REVIEW CHAIRS | Page |
| F. | MONITORING RECOMMENDATIONS OF SCRUTINY COMMITTEES, TIMETABLE FOR TOPICS, WORK PROGRAMME AND FORWARD PLAN | Page |
| G. | URGENT NON EXEMPT MATTERS | |
| | <u>Any non-exempt items which the chair agrees should be considered urgently by reason of special circumstances. The reason for urgency will be agreed by the Chair and recorded in the minutes.</u> | |
| H. | EXCLUSION OF PUBLIC AND PRESS | |
| | <u>To consider whether, in view of the nature of the business in the remaining items on the agenda any of them are likely to involve the disclosure of exempt or confidential information within the terms of the access to information procedure rules in the constitution and if so, whether to exclude the press and public during discussion thereof.</u> | |
| I. | CONFIDENTIAL ITEMS FOR CALL IN - IF ANY | Page |
| J. | EXEMPT ITEMS | |
| | <u>The Public may be excluded from meetings whenever it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that exempt information would be disclosed.</u> | |
| K. | OTHER BUSINESS | Page |

The next meeting of the Policy and Performance Scrutiny Committee will be on 29 June 2015. Please note all committee agendas, reports and minutes are available on the council's website:

www.democracy.islington.gov.uk

| |
|--|
| Report of: Assistant Chief Executive – Governance and Human Resources |
|--|

| Meeting of | Date | Agenda Item | Ward(s) |
|---|--------------|-------------|---------|
| Policy and Performance Scrutiny Committee | 01 June 2015 | | All |

| | | |
|-----------------------|--|-------------------|
| Delete as appropriate | | Non-exempt |
|-----------------------|--|-------------------|

Subject: MEMBERSHIP, TERMS OF REFERENCE AND DATES OF MEETINGS OF POLICY AND PERFORMANCE SCRUTINY COMMITTEE

1. Synopsis

To inform members of the terms of reference of the Policy and Performance Scrutiny Committee

2. Recommendations

2.1 To note the membership appointed by Council on 14 May 2015, terms of reference and dates of meetings of the Policy and Performance Scrutiny Committee for the municipal year 2014/15, as set out at Appendix A.

3. Background

3.1 The terms of reference of the Policy and Performance Scrutiny Committee (as contained in Part 5 of the Council’s Constitution) are set out at Appendix A.

3.2 The membership and dates of meetings agreed are also set out at Appendix A for information.

4. Implications

4.1 Financial Implications

None.

4.2 Legal Implications

None.

4.3 Equalities Impact Assessment

An equalities assessment is not relevant in this instance.

4.4 Environmental Implications

The environmental impacts have been considered and it was identified that the proposals in this report would have no adverse impacts on the following:

- Energy use and carbon emissions
- Use of natural resources
- Travel and transportation
- Waste and recycling
- Climate change adaptation
- Biodiversity
- Pollution

Papers are circulated electronically where possible and consideration is given to how many copies of the agenda might be required on a meeting by meeting basis with a view to minimising numbers. Any agenda not used at the meeting are recycled.

5. Conclusion and reasons for recommendations

The report is submitted to ensure members are fully informed of the remit of the Committee.

Background papers:

Islington Council's Constitution
Programme of Meetings

Final Report Clearance

Signed by



Assistant Chief Executive (Governance & HR)

Date

Received by

Head of Democratic Services

Date

Report author Peter Moore
Tel 020 7527 3252
E-mail peter.moore@islington.gov.uk

POLICY AND PERFORMANCE SCRUTINY COMMITTEE

(This Scrutiny Committee is the Council's statutory crime and disorder Committee)

Composition

Members of the Executive may not be Members of the Policy and Performance Scrutiny Committee

Quorum

The quorum for a meeting of the committee shall be four members, not including co-optees

Terms of Reference

1. The co-ordination of all overview and scrutiny functions on behalf of the Council
2. To receive reports from the Leader on the Executive's priorities for the coming year and its performance the previous year
3. To consider matters relating to the financial position and performance of the Council other than detailed performance matters falling in the remit of another scrutiny Committee
4. To consider matters relating to the performance of the Council and its partners, other than detailed performance matters falling within the remit of any other Scrutiny Committee
5. To carry out the functions of an overview and scrutiny committee in respect of matters relating to the Chief Executive's Department and the Finance and Resources Directorate
6. To be the Council's crime and disorder committee and to review or scrutinise matters relating to the discharge of crime and disorder functions by the Council and its partners and make reports or recommendations to the Executive or other appropriate part of the Council
7. To receive requests from the Executive or Leader for scrutiny involvement in policy development and review any key decisions before they are made and decide how to respond
8. To monitor the Executive's Forward Plan
9. To consider all matters referred to it in accordance with the provisions contained in the call in procedure contained within the Overview and Scrutiny Procedure Rules or the Budget and Policy Framework Procedure Rules set out in Part 4 of the Constitution and to decide whether such matters should be referred to Council or Executive for reconsideration
10. To consider all matters that have been referred to it in accordance with the provisions contained within the Councillor call for action procedure contained within the Overview and Scrutiny Procedure rules

11. To set at the beginning of each municipal year a work programme for itself and the 4 Scrutiny Committees, following consultation with the Chairs of those Committees
12. To receive the annual report of the Voluntary and Community Services Committee
13. To set aside one or more meetings each year to receive an annual report from each of the 4 Scrutiny Committees

MEMBERSHIP – Policy and Performance Scrutiny Committee – 2015/16

Membership

Councillors:

Councillor Troy Gallagher(Chair)
Councillor Una O'Halloran (Vice Chair)
Councillor Mick O'Sullivan
Councillor Martin Klute
Councillor Kaya Comer - Schwartz
Councillor James Court
Councillor Gary Doolan
Councillor Jenny Kay
Councillor David Poyser
Councillor Jilani Chowdhury
Councillor Rakhia Ismail
Councillor Raphael Andrews
Councillor Caroline Russell

Substitutes:

Councillor Alice Perry
Councillor Nick Wayne
Councillor Clare Jeapes
Councillor Flora Williamson
Councillor Satnam Gill
Councillor Theresa Debono
Councillor Alice Donovan
Councillor Mouna Hamitouche
Councillor Alex Diner
Councillor Nurullah Turan

Chief Executive's Department
Town Hall, Upper Street, London N1 2UD

Report of: Assistant Chief Executive, Governance and HR

| Meeting of: | Date | Agenda item | Ward(s) |
|---|-------------|-------------|---------|
| Policy and Performance Scrutiny Committee | 1 June 2015 | | |

| | | |
|-----------------------|--------|------------|
| Delete as appropriate | Exempt | Non-exempt |
|-----------------------|--------|------------|

Subject: Islington Council's use of Agency Staff

1 Synopsis

- 1.1 This report provides the Policy & Performance Scrutiny Committee with an update on the council's use of agency staff.

2. Recommendations

- 2.1 To note the information provided in this report.

3 Background

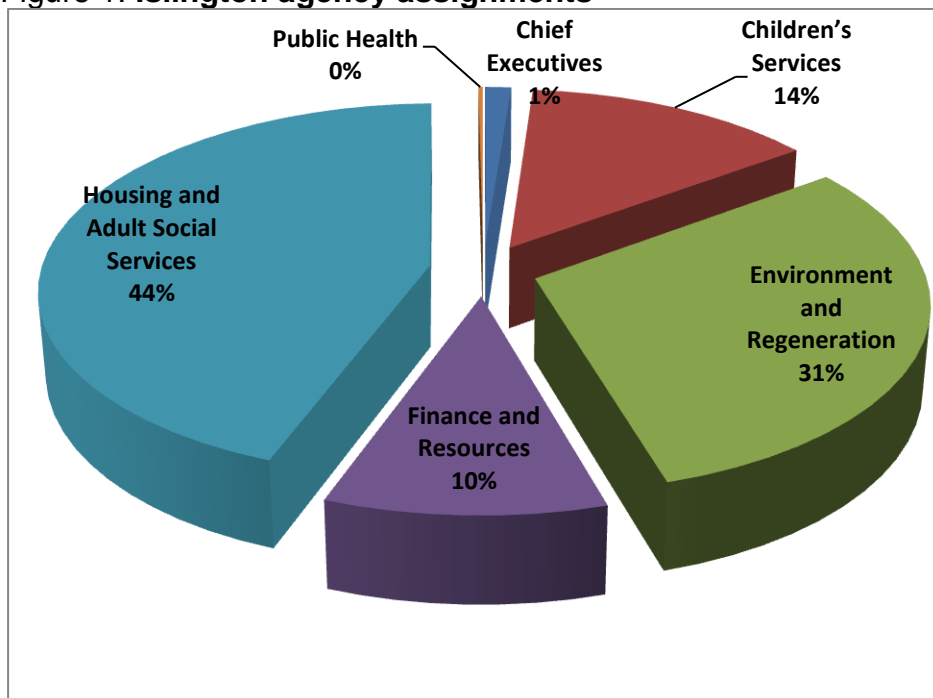
- 3.1 The Policy & Performance Scrutiny Committee undertook a review in 2013/14 of the council's use of agency staff. The Committee agreed a list of recommendations which were considered by the Executive. The Executive agreed to provide a bi-annual update to the committee on the council's use of agency staff and its implementation of the actions agreed by the Executive in response to the Committee's recommendations. This is the second such report. The committee asked at its December meeting for a specific update on use of agency staff in HASS and this is attached as Appendix 1.

4.0 Use of agency workers compared to council employees

- 4.1 As at 29th April 2015 there were 972 live agency assignments via the Comensura contract. The full time equivalent (FTE) figure for those assignments is 900.46 agency workers. Based on headcount, agency

workers currently make up 17.39 % of Islington Council's workforce (based on FTE, it is 17.00%). This compares to an average figure of 12.4% (based on headcount) across all London councils. This London-wide figure relates to 2013/14, as the 2014/15 figure is not yet available.

Figure 1: Islington agency assignments



Source: Comensura: March 2015

HASS has the highest number of live assignments with 429, followed by E&R with 296, Children Services with 134, Finance & Resources with 99, Chief Executive's Department with 12 and Public Health with 2.

5.2 Use of agency staff by service

Figures for use of agency staff by particular services as at the end of April 2015 are contained in Appendix 2.

Some of the services with higher use are discussed elsewhere in the report. Children's Services have clarified that the department's Commissioning and Business Support service have a staff establishment of 68.5 of which only 57 are permanent posts. Of the 21 current agency staff (a reduction on the number in Appendix 2) 6 are covering for secondments, 7 are covering vacancies that are being recruited to and 7 are covering roles which are subject to a current review. The vacancies being recruited are because the service held vacancies last year prior to making a saving of £170k through a reorganisation that it had committed to. It is taking the service time to now work through the vacancies.

5.3 Average length of assignment

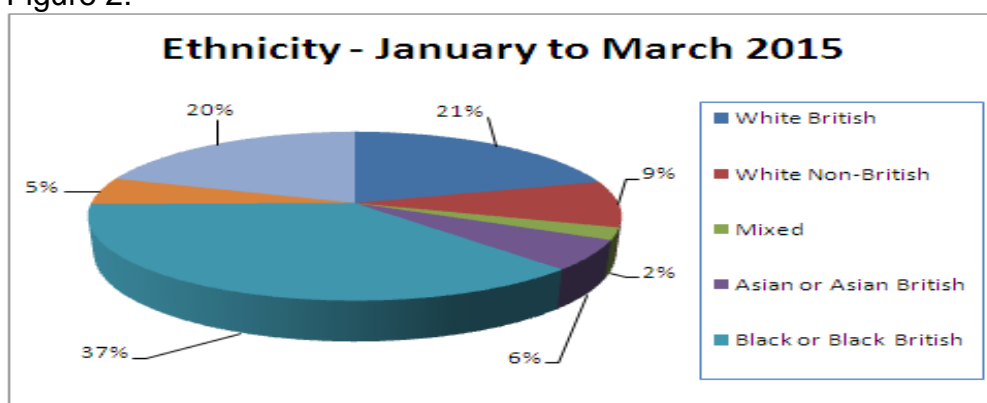
The average agency worker has been at the council for 397 days (13 months). 422 agency workers have been at the council for longer than 12 months, which equates to 43.42% of assignments.

5.4 Equalities data

5.4.1 Ethnicity

Agency workers are considerably more ethnically diverse than the permanent workforce, with 74% of agency workers coming from BME groups compared to 36.2% of directly employed staff.

Figure 2:



Source: Comensura: March 2015

5.4.2 Gender

The gender balance of the agency workforce closely matches the directly employed workforce: 45% of agency workers are male, compared to 48.3% of council employees.

5.4.3 Disability

The percentage of agency staff declaring a disability is 1%, significantly lower than the figure for directly employed staff which is 6.9%.

5.4.4 Age

The age distribution of the agency workforce is set out in the table below. The agency workforce is younger than the Council's: 7% of agency staff are under 25 compared to 3.2% of directly employed staff.

Figure 3: Age profile of agency workers

| Age 16-24 | Age 25-34 | Age 35-44 | Age 45-54 | Age 55-64 | Age 65 + |
|-----------|-----------|-----------|-----------|-----------|----------|
| 7% | 26% | 25% | 28% | 12% | 2% |

Source: Comensura: March 2015

5.5 Future Target

The 2014/15 performance target in respect of agency staff was to reduce usage to 13%. Following discussions, a new target has been proposed of 10% and this will be included in the new targets which will be presented to the Policy and performance Scrutiny Committee on 29 June. This is a challenging target but reflects the council's commitment to achieving significant improvement in this area.

6.0 Update on actions agreed by the Executive

- 6.1 ACTION: *Continue to improve processes to ensure agency-covered posts are available as redeployment opportunities.*

PROGRESS: HR have put a process in place whereby a monthly list of agency workers is circulated and redeployees can be matched against suitable roles. To date two employees at risk of redundancy have been successfully redeployed into roles previously covered by agency workers. We expect these numbers to increase as this process becomes embedded across the council.

- 6.2 ACTION: *Continue to develop proposals for an "in-house" agency.*

PROGRESS: The council is interested in the possibility of establishing its own agency to provide temporary staff, if viable. Street Environmental Services (SES) would be the main user of an in-house agency. The service is part of the way through a process of implementing a new service structure to support a new business model based on the "village" operating model. This is discussed further under the 'temp-to-perm' heading below. The viability of such an in-house agency will need be revisited once the impact of these changes can be assessed, as the business case indicates the margins are already very tight. It would also be preferable to achieve a general shift to use of permanent staff in place of agency staff before assessing the viability of a council agency so the council doesn't get tied into a high level of agency use.

- 6.3 ACTION: *Complete investigation of the reintroduction of market supplements and/or other recruitment and retention aids to address recruitment to hard-to-fill posts.*

PROGRESS: A new market supplements policy was agreed with the trade unions and was adopted by the Audit Committee in January 2015. The new policy became effective following amendments to the council's Pay Policy Statement from February 2015. One market supplement has so far been agreed. This enabled the appointment of a Network Security Manager in Digital Services at a salary £40,000 less than the anticipated cost of appointment via an agency.

6.4 ACTION: *Continue to work with other boroughs to limit the use of agency staff engaged on a Limited Company basis.*

PROGRESS: Discussions concerning this have taken place at London Council's Heads of HR although there are no concrete outcomes from this as yet. During 2014/15 of the 1867 agency workers engaged 1177 had PAYE status and 690 LTD status. This indicates that they provide services on a Limited Company basis. These 690 workers are provided via at least 60 difference agencies and work in a variety of different roles including lawyers, surveyors and social workers. Unfortunately it has not been possible to identify within the LTD status group whether individual agency workers operate through an umbrella company arrangement.

6.5 ACTION: *Undertake sophisticated recruitment campaigns to replace agency staff in hard-to-fill areas.*

PROGRESS: A number of campaigns have been undertaken since the original Scrutiny meeting in November 2013:

- **Digital Services** continues its efforts to reduce its reliance on staff engaged via agencies and undertook a major recruitment campaign towards the end of last year which involved advertising a total of 25 jobs covered by staff engaged via agencies or vacant on the Council's website, on a microsite run by Jobs Go Public at www.connectingislington.co.uk and on job sites favoured by ICT professionals such as Computer Weekly jobs and Jobsite. This was supported by a social media campaign through LinkedIn and Facebook and through search-specific adverts on Google and Bing.

Digital Services received 349 applications; shortlisted 49 candidates; and made 15 conditional offers of employment across all the jobs. Two offers were declined by candidates following offers from other employers, and 13 are now in post at Islington Council.

Digital Services ran another recruitment campaign in January 2015 to further reduce the number of staff engaged via agencies covering establishment posts. Using the lessons learned from the previous campaign they refined the job descriptions and the marketing of the jobs to attract more candidates for the hard-to-recruit senior technical and project management roles.

With 11 posts advertised in January, six resulted in conditional offers, one of which was declined by the successful candidate. One person has taken up their role with the council and a further four successful candidates are working out their notice periods following the successful completion of our pre-employment checks.

One specialist role was recruited to separately following the approval of a market supplement; this has resulted in a conditional offer to a very

strong candidate, who is currently going through their pre-employment checks.

A third round of specialist recruitment is starting in June 2015 for six posts not filled in the first two rounds of advertising.

Currently over 86% of Digital Services establishment posts are filled by directly employed staff. Establishment posts are temporarily filled by agency staff covering maternity leave and facilitating permanent staff working on projects as well as covering vacant posts pending permanent recruitment

- **Children's Services** rolling recruitment since January has led to 7 new starters, a further 14 employees are due to start pending pre-employment checks. The campaign is still live and 10 candidates are scheduled to attend for interview.
- **Property Services** – A total of 30 vacancies were advertised via a special micro-site and 21 candidates were appointed. All have now taken up their posts. Property Services are reviewing how to proceed with the remaining post and are considering a further similar recruitment exercise and/or the use market supplements where the need for these can be demonstrated.

6.7 Some of the current agency use is to cover posts being recruited to through these and other recruitment campaigns. There is a high level of recruitment activity at the moment, partly due to efforts being made to replace agency staff (for example via these campaigns and via the temp-to-perm campaign described in 6.6) and this is leading to backlogs in the recruitment team. Although it isn't possible to accurately match posts between the agency and recruitment systems, it is likely that a significant number of the 301 posts currently in the recruitment process are covered by agency and once it is possible to catch up with some of the backlog there will be a related reduction in use of agency staff for this purpose.

6.6 **ACTION:** *Undertake temp-to-perm campaigns in high agency usage areas.*

PROGRESS: Last year approximately 70 agency workers were successfully appointed to permanent positions in Housing Operations and the transport section of Street Environment Services.

In February 2015, the Council began a recruitment campaign within the Public Realm division to increase the permanent establishment and reduce reliance on agency workers. This was planned as a two-phase campaign. In phase one there were three type of roles recruited to within Street Environment Services. These were "Public Realm Skilled Operatives Drivers", "Public Realm Semi Skilled Operatives" and "Public Realm Operatives". 82 vacancies have been filled, 78 by existing agency staff. Phase 2 of the recruitment process will be undertaken within Street Environment Services

where a further 42 vacancies are expected to be filled. It is anticipated that there will be a further reduction in the use of agency staff as the service changes are rolled out across the borough over the next 12 to 18 months

- 6.7 **ACTION:** *Establish a “grow your own” training programme in Digital Services for school leavers and/or graduates.*

PROGRESS: Digital Services are in the process of recruiting to an apprentice post.

- 6.8 **ACTION:** *Complete the review of all agency assignments over 12 months.*

PROGRESS: This is ongoing, with the next stage focussing on agency workers who have been with the Council for between 12 and 24 months. The previous phase considered those who had been with the council more than 24 months. This phase resulted in a small number of recruitments of agency staff to directly employed roles.

- 6.9 **ACTION:** *Seek approval of the Chief Executive to all extension of agency staff assignments beyond 6 months (other than in the case of maternity leave cover) and report quarterly to the Executive Member for Finance and Performance concerning extensions agreed.*

PROGRESS: It was agreed that all requests to extend agency worker assignments beyond 6 months should be approved by the Chief Executive. It has proved quite difficult to put in place effective controls to achieve this because authorisation of individual assignments and subsequent extensions through the Comensura system takes place at service level. New arrangements which prevent assignments proceeding unless they have been approved at Service Director/Head of Service level or higher are now being implemented. It is the responsibility of the relevant Service Director/Head of Service to ensure that the Chief Executive’s approval has first been obtained. It is anticipated that this control will now operate more effectively.

7.0 Implications

Financial implications:

None arising directly from this report.

Legal Implications:

None arising directly from this report.

Environmental Implications:

None

Resident Impact Assessment:

No resident impacts arise directly from this report.

8.0 Conclusion

Progress is being made in respect of all the actions agreed by the Executive. Impact on the overall usage of agency staff is not yet being fully felt, for example because new permanent employees joining the council as a result of recruitment campaigns and temp-to-perm opportunities have yet to take up their posts and because organisational restructuring as a result of the 2015/16 budget is not yet complete.

Final report clearance:

Signed by:

Received by: Assistant Chief Executive, Governance and HR Date

Head of Democratic Services Date

Report Author: Debra Norman, Assistant Chief Executive, Governance and HR
Tel: 020 527 6096

Appendix 1: Housing and Adult Social Services Summary

A line by line analysis is currently being undertaken for all Comensura assignments within the Housing and Adult Social Services department. This exercise has identified a small disparity in the overall figures, in summary this is due to duplication of assignments, contracts which have come to an end and assignments allocated to the wrong division. A significant number of posts are currently going through the Council's recruitment process and this will facilitate a significant reduction in agency use numbers in the department.

Adult Social Services

Social work & care management services: the service underwent a restructure, which was completed on 1st April 2015. Policy and Performance Scrutiny Committee was advised of this at its meeting in December 2014. No compulsory redundancies were made, although a number of posts were deleted. Vacant posts in the new structure are actively being recruited to. It is proving challenging to recruit to social worker posts due to a London-wide shortage of qualified workers. Whilst we are pursuing recruitment, we are covering posts with agency staff, as these are key front-line statutory services. We also have some additional agency staff to support the safe move to the new structure, and to provide some temporary additional capacity to release front-line staff for training in their new roles. These will be tapered down over the next 6 months, and there is as clear and costed plan to do this. There are also some short-term posts which are funded by non-recurrent monies from the NHS to support with hospital discharges and other pressures on the health system. These are covered by agency staff, as there is no guarantee of the funding continuing, and the posts had to be filled quickly to meet NHS targets.

Commissioning: There are a number of interim posts pending a restructure of the service. The new service structure will be in place by the end of June, pending HR capacity to support grading of JD's. As part of the restructure, vacant posts will be recruited to.

In-house services: Agency staff are used when required to cover sickness, leave and maternity. This is to ensure that essential personal care services can be provided. Agency staff do not cost more than permanent staff in this area. Vacant posts are being actively recruited to. Recruitment is currently taking a relatively long time due to limited capacity within the HR recruitment team.

Housing Property Services

Repairs and Maintenance: There are a number of interim posts pending a restructure of the service following the insourcing of the repairs contract.

Capital Programme: A number of posts are awaiting confirmation of market supplements to drive permanent recruitment. The department are reviewing how to proceed with permanent recruitment of vacant posts through re-grading and considering options for flexible cover for peaks and troughs.

Housing Operations

The disparity between the numbers within this division is currently being reviewed however the remainder of posts are the result of a moratorium which previously applied and a pending restructure this year.

Housing Needs and Strategy

The majority of these vacancies have now been offered permanent positions through an internal recruitment drive and will come off the total use of agency staff figures for the service as soon the HR process is completed. The remainder of assignments will be recruited to on fixed term contracts through the Council's internal recruitment process.

Appendix 2: Number of agency workers by council service

| Department | Service | Total |
|---|--|------------|
| Chief Executives | Communications and Consultation | 2 |
| | Community Safety | 1 |
| | Human Resources (HR) | 3 |
| | Legal Services | 3 |
| | Partnerships and Employability | 1 |
| | Scrutiny and Democratic Services | 2 |
| Chief Executives Total | | 12 |
| Children's Services | Children and Families | 1 |
| | Children In Need | 28 |
| | Children Looked After | 13 |
| | Children's Services | 4 |
| | Commissioning and Business Support | 37 |
| | Information and Performance | 3 |
| | Information, Advice and Guidance | 2 |
| | Play and Youth Service | 13 |
| | Project Team | 1 |
| | Pupil Services | 14 |
| | Special Projects | 1 |
| | Strategy and Commissioning | 6 |
| | Targeted and Specialist Children and Family Services | 5 |
| | Targeted Youth Support and Youth Offending | 6 |
| Children's Services Total | | 134 |
| Environment and Regeneration | Building Control | 2 |
| | Cemetery Service | 3 |
| | Development Control | 10 |
| | Greenspace and Leisure | 36 |
| | Libraries and Heritage Services | 1 |
| | Library and Heritage Service | 1 |
| | LRF Communication | 1 |
| | Mechanised Services Support | 4 |
| | Planning | 1 |
| | Public Realm | 1 |
| | Residential Environmental Health | 1 |
| | Spatial Planning and Transport | 2 |
| | Street Environmental Services | 219 |
| | Street Management | 9 |
| | Traffic and Engineering | 3 |
| Waste Management and Enforcement | 2 | |
| Environment and Regeneration Total | | 296 |
| Finance and Resources | Accommodation and Facilities | 34 |
| | Assets | 1 |

| | | |
|------------------------------------|--|-----------|
| | Corporate Health and Safety | 2 |
| | Corporate resources | 1 |
| | Customer Services | 13 |
| | Customer Services Unit | 2 |
| | Digital Services | 27 |
| | Networks | 9 |
| | Property | 1 |
| | Property Services | 1 |
| | Revenues - Council Tax and Business Rate | 4 |
| | Service Finance | 2 |
| | Technology Solutions Group (TSG) | 1 |
| | Transformation | 1 |
| Finance and Resources Total | | 99 |
| Housing and Adult Social Services | Access Service | 2 |
| | Allocation | 1 |
| | Capital Programme Delivery (HASC) | 25 |
| | Central Admin (HASC) | 1 |
| | Central Services (HASC) | 3 |
| | Community Services | 118 |
| | Concierge Client Team | 2 |
| | Directorate Support | 2 |
| | DLO | 29 |
| | Estate Maintenance Team (HASC) | 3 |
| | HFI Legal Disrepair (HASC) | 7 |
| | Highbury House Area Office | 1 |
| | Holland Walk (Caretakers) (HASC) | 3 |
| | Holland Walk (HASC) | 9 |
| | Home Ownership Unit (HASC) | 6 |
| | Housing Direct | 18 |
| | Housing Needs and Strategy | 6 |
| | Housing Operations | 23 |
| | Human Resources | 1 |
| | Information Services | 3 |
| | Investigations And Interventions | 1 |
| | Joint Services | 52 |
| | Learning Disabilities | 4 |
| | Lyon Street Caretaking Services (HASC) | 1 |
| | Mechanical and Electrical Unit (HASC) | 2 |
| | Mental Health | 7 |
| | Mental Health Trust | 1 |
| | Old ST AO (HASC) | 3 |
| | Old St AO Caretakers (HASC) | 8 |
| | Operations | 1 |
| | Partnerships | 3 |
| | Planned Maintenance Repairs (HASC) | 2 |

| | | |
|---|---------------------------------------|------------|
| | Productivity and Compliance | 13 |
| | Property Services | 1 |
| | Property Services Repairs | 3 |
| | Rent Arrears (HASC) | 7 |
| | Repairs and Maintenance | 22 |
| | Senior Management Team | 5 |
| | Sensory Team | 4 |
| | Strategy and Commissioning | 1 |
| | Upper St AO (HASC) | 11 |
| | Voids | 1 |
| | Welfare Reform | 4 |
| | Whittington Hospital Social Work team | 9 |
| Housing and Adult Social Services Total | | 429 |
| Public Health | Public Health | 2 |
| Public Health Total | | 2 |
| Grand Total | | 972 |

This page is intentionally left blank



Report of: Executive Member for Finance and Performance

| Meeting of: | Date | Ward(s) |
|-------------|---------------------------|---------|
| Executive | 21 st May 2015 | |

PROVISIONAL 2014-15 OUTTURN

1. SYNOPSIS

- 1.1 This report presents the provisional outturn position for 2014-15 as at 31st March 2015. Overall, there is a gross General Fund underspend of £3.1m, but after proposed transfers to corporate reserves, there is a forecast net break-even position for 2014-15. The Housing Revenue Account (HRA) is forecast to break-even over the year. The capital programme delivered 93% of the annual programme.

2. RECOMMENDATIONS

- 2.1. To approve the overall provisional 2014-15 gross revenue outturn for the General Fund (**Table 1** and **Appendix 1**) of a gross £3.1m underspend, before transfers, and a net break even position after the following proposed transfers for approval (**Section 3**):
- 2.1.1. £1.5 m to the redundancy reserve.
- 2.1.2. £1.6m to the contingency reserve.
- 2.2. To agree the departmental carry forwards detailed in **Appendix 2. (Section 3)**
- 2.3. To note that the HRA is forecast to break-even. (**Section 5, Table 1** and **Appendix 1**)
- 2.4. To note that the Council delivered £83.7m of capital investment in 2014-15, representing 93% of the deliverable programme, and to agree the provisional funding of the programme and related reserves movements. (**Section 6, Tables 2-3** and **Appendix 3**)
- 2.5. To note the provisional outturn position in respect of the Council's sundry income management (**Section 7**) and the council tax and national non domestic rates collection (**Section 8**).
- 2.6. To note the progress on the closing of the 2014-15 accounts and to delegate to the Corporate Director of Finance and Resources the authority to agree any final changes to

the accounts (including capital financing and slippage) prior to the accounts submission to the Auditors by 30th June 2015. (**Section 9**)

3. CURRENT REVENUE POSITION: SUMMARY

- 3.1. A summary position of the General Fund and Housing Revenue Account is shown in **Table 1** with further detail contained in **Appendix 1**. This position is after the departmental carry forwards are taken into account. The departmental carry forwards, which are proposed to be transferred for (the same) use in the financial year 2015-16, are detailed in **Appendix 2** for agreement.
- 3.2. It is recommended that the gross £3.1m General Fund underspend is applied as follows, resulting in a net break-even outturn position:
- 3.2.1. £1.5m to the redundancy reserve, taking this to £6.1m in 2015-16.
- 3.2.2. £1.6m to the contingency reserve, taking this to £3.5m in 2015-16, to provide some resilience against any short-term budget pressures arising from savings risks or changes in Government policy.

Table 1: General Fund and HRA Estimated Outturn

| | VARIANCE Month 12 (£000) |
|--|---|
| <u>GENERAL FUND</u> | |
| Finance and Resources | (196) |
| Chief Executive's | (575) |
| Core Children's Services (Excluding Schools) | (600) |
| Environment and Regeneration | 76 |
| Housing and Adult Social Services | 1,792 |
| Public Health | 0 |
| Net Departments | 497 |
| Corporate Items | (3,554) |
| Total excluding contingencies | (3,057) |
| Unallocated contingency budgets | 0 |
| Proposed Transfers at Year-End | 3,057 |
| TOTAL GENERAL FUND (UNDER)/OVERSPEND | 0 |
| <u>HOUSING REVENUE ACCOUNT</u> | |
| NET (SURPLUS) / DEFICIT | 0 |

4. GENERAL FUND

Finance and Resources Department (-0.2m)

- 4.1. The Finance and Resources Department is forecasting an outturn underspend of (-£0.2m) as a result of net staffing savings across the department.

Chief Executive's Department (-£0.6m)

- 4.2. The Chief Executive's Department is forecasting an outturn underspend of (-£0.6m) due to additional Legal income (-£0.14m); court compensation payments (-£0.12m); additional income from selling human resources school services to non-Islington schools (£0.12m); and additional contributions from external organisations (-£0.2m).

Children's Services (General Fund: -£0.6m, Schools: -£6.9m)

- 4.3. An outturn underspend of (-£0.6m) is forecast for the General Fund (non-schools) Children's Services budget. This is due to an underspend against the Council's Universal Free School Meals budget following the introduction of statutory free school meals for all pupils in Reception to Year 2 (-£0.2m); a staffing underspend due to vacancies in the Play and Youth Service and Youth Careers (-£0.1m); staffing underspends due to vacancies in Children's Centres (-£0.2m); an underspend against the Grant Aid budget in Early Years (-£0.2m); staffing underspends and increased trading income across Pupil and School Support Services (-£0.4m); administrative and ICT savings within the Partnerships and Support Services division (-£0.4m); savings as a result of the cost of Children in Need places for eligible 2 year olds being met from Dedicated Schools Grant (DSG) funding (-£0.2m); unused schools redundancy budget (-£0.1m); miscellaneous underspends across the department including additional income (-£0.1m); an overspend of (+£0.5m) due to underlying demographic pressures on Special Educational Needs (SEN) transport; and the number of unaccompanied asylum seeking children has increased by 25 over the duration of this financial year (+£0.3m); an overspend on the Targeted and Specialist Children and Families service relating to Special Guardianship Orders, the New Remand Framework and Staying Put (+£0.5m).

Schools (-£6.9m)

- 4.4. A Dedicated Schools Grant (DSG) underspend of (-£6.9m, 4.4% of DSG) is forecast. This is due to the carry forward of up-front Early Years DSG funding from previous years for 2 year olds that will be used to smooth in expected DfE funding reductions for the statutory entitlement from 2015, when funding will be allocated to local authorities based on take-up (-£3.5m); Schools Forum agreed to hold off allocating £0.4m from the 2013-14 DSG carried-forward underspend pending confirmation of sufficient headroom from the growth in DSG in 2015-16 and 2016-17 to enable re-designed pupil, school and early years services to be funded (-£0.4m); a number of underspends across Early Years including take-up of nursery places for 3 and 4 year olds being lower than budgeted (-£0.3m); delay in redevelopment of the outdoor space at the Pupil Referral Unit (-£0.1m); unused SEN placements contingency budget despite increased numbers and complexity of need as placement costs have been contained within existing budgets (-£1.7m); underspends across a number of other areas including pupil services and data systems development, alternative provision, school exclusions and contingency budgets (-£0.9m). DSG variances are managed through the Schools Forum.

Environment and Regeneration (+£0.1m)

- 4.5. The Environment and Regeneration Department is forecasting a break-even outturn position. This is after the £0.9m in-year corporate savings previously applied to structural overspends in the department.

Housing and Adult Social Services (+£1.8m)

- **Adult Social Care (zero variance)**

- 4.6. The Adult Social Services Department is forecasting a break-even outturn position. This forecast includes the agreed allocation of demographic contingency for the full-year effect of 2013-14 placements of (+£0.5m) and the part-year effect of 2014-15 placements (+£1.0m), and the agreed allocation of general contingency (+£1.4m) to enable the contractors of the Provision of Comprehensive Domiciliary Care Services in Islington to pay the London Living Wage.

- **Housing General Fund (+£1.8m)**

- 4.7. The Housing General Fund continues to be impacted by increased demand for temporary accommodation (TA) and the increased cost of supplying it, exacerbated by ongoing

changes to the housing benefit regulations (implementation of Local Housing Allowance caps) and the changes to the welfare support system. This has resulted in a net financial pressure of (+£2.1m) in 2014-15 (after the previous application of £0.4m in-year corporate savings to structural overspends within the temporary accommodation procurement and rental income budgets). This is offset partly by underspends in management, staffing and running costs (-£0.3m).

Public Health (zero variance)

- 4.8. Public Health is funded via a ring-fenced grant of £25.4m for 2014-15. The public health grant is committed against existing public health services and programmes, continuing from the previous year and transferred to the Council via a transfer scheme in April 2013, and public health services and programmes included in larger NHS contracts. The grant is forecast to be spent in line with the overall allocation.

Corporate Items (-£3.6m)

- 4.9. The Council continues to follow a successful Treasury Management Strategy of shorter-term borrowing at low interest rates. This has saved the General Fund (-£2.4m) in interest charges over the financial year. The Treasury Management Strategy is kept under constant review to ensure that available resources are optimised and the longer-term interest rate position reviewed.
- 4.10. Unbudgeted grant income (-£2m) has been received to compensate for the impact of Government policy on our retained business rates income in 2014-15 (e.g. the capping of the business rates multiplier and the retail relief scheme).
- 4.11. Joint work between Council departments has resulted in the streamlining and consolidation of funding for a wide range of service contracts which has resulted in savings of (-£1m) across the Council.
- 4.12. There is an a (-£0.6m) saving in respect of the 2.2% pay award with effect from 1st January 2015 (3 months) compared to the full year 1% provided in the 2014-15 budget.
- 4.13. These savings are offset by:
- 4.13.1. Corporate savings of (+£1.3m) being applied to the structural overspends in Environment and Regeneration and Housing General Funding. This is a net-nil impact overall as the Environment and Regeneration Department and Housing General Fund overspends are reduced, in respect of this applied funding, by the same amount.
- 4.13.2. A pressure of (+£0.8m) created by uncontrollable expenditure due to the Council's statutory duty to provide assistance to all destitute clients who are Non-European Union nationals and can demonstrate need under Section 21 of the National Assistance Act, 1948. This is commonly referred to as No Recourse to Public Funds (NRPF).
- 4.13.3. The corporate levies that the Council is required to pay being (+£0.3m) higher than assumed in the original 2014-15 budget.

Contingencies (zero variance)

- 4.14. Following the allocation of demographic contingency to Adult Social Services relating to the full-year effect of 2013-14 placements (+£0.5m) and the part-year effect of 2014-15 placements (+£1.0m), and the allocation of general contingency (+£1.4m) to Adult Social Services to enable the contractors of the Provision of Comprehensive Domiciliary Care Services in Islington to pay the London Living Wage, the 2014-15 contingency budget has been fully allocated.

5. HOUSING REVENUE ACCOUNT

- 5.1. The HRA is forecast to be balanced in 2014-15, after the application of contingency and a drawdown from working balances. The variances are as follows:
- 5.1.1. Non-recurring costs to date of repairs re-integration (+£4.9m).
 - 5.1.2. Recurring impact (part year effect) of repairs re-integration (+£3m).
 - 5.1.3. Other HRA non-recurring pressures including welfare reforms, improvements to open spaces and CCTV (+£3.3m).
 - 5.1.4. Other HRA recurring pressures including changes to pension contributions and reduction in rent, service charges and other income (+£0.5m).
 - 5.1.5. *The above pressures of (+£11.7m) are offset by:*
 - 5.1.6. A (-£2m) saving from reduced interest on borrowing and capital charges.
 - 5.1.7. Additional income from commercial properties (-£0.3m).
 - 5.1.8. Reduced energy costs of (-£1m).
 - 5.1.9. Reduced demand for aids and adaptations work in HRA properties (-£0.8m).
 - 5.1.10. Annual leaseholder service charges saving (-£0.3m).
 - 5.1.11. Number of void repairs less than budgeted (-£1m).
 - 5.1.12. Savings (staffing and administration) in the Resident Engagement/PFI Clienting and New Build Teams, PFI Payments and ICT running costs (-£0.5m).
 - 5.1.13. Increase in leaseholders' major works income from rechargeable capital works (-£1.1m).
 - 5.1.14. Additional income from Thames Water commission (-£0.4m).
 - 5.1.15. Additional income including an increase in the right to buy administration grant (-£0.6m).
 - 5.1.16. In-year drawdowns from HRA annual contingency budget of (-£3.2m) and HRA working balances of (-£0.5m).

6. CAPITAL PROGRAMME

- 6.1. The Council delivered £83.7m of capital investment in 2014-15, representing 93% of the deliverable programme. This is set out by department in **Table 2** below and detailed at **Appendix 3**, including slippage to 2015-16.

Table 2: 2014-15 Capital Programme by Department

| Department | 2014-15 Capital Budget | 2014-15 Capital Expenditure | Slippage to 2015-16 |
|-----------------------------------|------------------------------|-----------------------------------|------------------------|
| | (£m) | (£m) | (£m) |
| Housing and Adult Social Services | 59.4 | 57.5 | 1.9 |
| Children's Services | 10.9 | 9.5 | 1.4 |
| Environment and Regeneration | 17.6 | 15.1 | 2.5 |
| Finance and Resources | 1.4 | 1.3 | 0.1 |
| Corporate Projects | 0.5 | 0.3 | 0.2 |
| Total | 89.8 | 83.7 | 6.1 |

- 6.2. The provisional funding of the 2014-15 capital programme is shown in **Table 3** below.

Table 3: Provisional Funding of 2014-15 Capital Programme

| Funding Source | (£m) |
|--|-------------|
| Capital Receipts | 11.9 |
| Borrowing | 3.9 |
| Government Grants and Other External Contributions | 16.3 |
| Major Repairs Reserve | 35.9 |
| Capital Reserve and Revenue Contributions | 15.7 |
| Total | 83.7 |

- 6.3. As part of the funding of the capital programme, the following reserves movements over £500k require Executive approval under the Council's financial regulations:
- 6.3.1. Drawdown from the Capital Reserve (£14.274m).
 - 6.3.2. Transfer to the Building Schools for the Future Smoothing Reserve (£0.709m).
 - 6.3.3. Transfer from the Invest to Save Reserve to the Capital Reserve (£2.537m).

Treasury Management

- 6.4. The Council's average rate of interest on its debt fell from 5.30% in 2013-14 to 4.32% in 2014-15. As at 31st March 2015, the Council had £20m of temporary borrowing, total long term debt of £285.4m (£225.3m Public Works Loan Board loans, £56.5m loans from other local authorities and a £3.6m commercial loan) and held £77m of temporary investments (mainly with other local authorities).
- 6.5. During the financial year the Council complied within the treasury limits and Prudential Indicators set out in the Council's Treasury Policy Statement and Annual Treasury Strategy Statement.

7. SUNDRY INCOME MANAGEMENT

- 7.1. In 2014-15 £47.1m sundry income was collected which represents 74% of the net collectable debit. Arrears at year-end were £16.9m, of which £14.8m was less than 30 days.
- 7.2. The net sum of just £41k was written off, under delegated authority, during the financial year 2014-15 and has been funded from provisions already made. Our level of sundry debt write-offs are amongst the lowest of any local authority and the amount written-off in 2014-15 was our lowest on record.

8. COUNCIL TAX AND NNDR COLLECTION RATES

- 8.1. Council tax in-year collection of 96.1% is just above the target (96%) set for 2014-15 and the Council's highest level since collection was made more difficult by the commencement of council tax support in 2013-14. The actual amount collected has increased by £3.1m from the previous year. For 2014-15 £2.3m of council tax arrears were written-off.
- 8.2. National non-domestic rates (NNDR) in-year collection of 99% is well above the target (98.2%) set for 2014-15 and is the highest level achieved to date. The actual amount collected has increased by £6.6m from the previous year. For 2014-15 £3.4m of NNDR arrears were written-off.
- 8.3. The collection rates for recent years are shown in **Table 4** below.

Table 4: Collection Rates 2014-15

| | 2012-13 (Pre- Council Tax Support Scheme) | 2013-14 | 2014-15 |
|-----------------------------|--|----------------|----------------|
| Council Tax Collection Rate | 96.8% | 95.9% | 96.1% |
| NNDR Collection Rate | 98.5% | 98.2% | 99.0% |

9. CLOSING OF ACCOUNTS PROGRESS 2014-15

- 9.1. The Council has a comprehensive timetable for the closing of its accounts. Progress against this timetable is currently on track, with departmental work mainly completed and the accounts now being consolidated corporately and supporting documentation being prepared.
- 9.2. In view of the fact that there is still work to be completed before the accounts are finalised, the Executive is asked to delegate to the Corporate Director of Finance and Resources the authority to agree any final changes to the accounts prior to their submission to the auditors by 30th June 2015.

10. IMPLICATIONS

Financial Implications

- 10.1. These are included in the main body of the report.

Legal Implications

- 10.2. The law requires that the Council must plan to balance its spending plans against resources to avoid a deficit occurring in any year. Members need to be reasonably satisfied that expenditure is being contained within budget and that the savings for the financial year will be achieved, to ensure that income and expenditure balance.

Environmental Implications

- 10.3. This report does not have any direct environmental implications.

Resident Impact Assessment

- 10.4. A resident impact assessment (RIA) was carried out for the 2014-15 Budget Report approved by Full Council. This report notes the financial performance to date but does not have direct policy implications, so a separate RIA is not required for this report.

Background papers: None

Responsible Officer:

Mike Curtis
Corporate Director of Finance and Resources

Report Author:

Tony Watts
Head of Financial Planning

Signed by



7 May 2015

Executive Member for Finance and
Performance

Date

This page is intentionally left blank

Appendix 1 - Revenue Budget Monitoring Month 12 2014-15

| GENERAL FUND | | | | | |
|---|--------------------|-------------------|---------------------|----------------------|----------------------|
| Department / Service Area | Original Budget | Current Budget | Forecast Outturn | Variance Month 12 | Variance Month 10 |
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| FINANCE AND RESOURCES | | | | | |
| Property | 1,527 | (1,001) | (1,288) | (287) | 210 |
| Financial Management | (2,564) | (14,511) | (15,039) | (528) | (246) |
| Corporate Director of Finance and Resources | 25 | 69 | 82 | 13 | (43) |
| Financial Operations and Customer Services | 8,047 | 9,305 | 9,296 | (9) | (7) |
| Digital Services and Transformation | (31) | 1,851 | 2,485 | 634 | 86 |
| Internal Audit | 643 | 738 | 719 | (19) | 0 |
| Total | 7,647 | (3,549) | (3,745) | (196) | 0 |
| CHIEF EXECUTIVE'S DEPARTMENT | | | | | |
| Chief Executive | (140) | 59 | 59 | 0 | (60) |
| Governance and Human Resources | 462 | 1,638 | 1,177 | (461) | (27) |
| Strategy and Community Partnerships | 6,678 | 8,649 | 8,535 | (114) | 0 |
| Total | 7,000 | 10,346 | 9,771 | (575) | (87) |
| CHILDREN'S SERVICES | | | | | |
| Learning and Schools | 29,408 | 24,609 | 16,829 | (7,780) | (4,680) |
| Partnerships and Support Services | 9,984 | 11,534 | 11,079 | (455) | (200) |
| Targeted and Specialist Children and Families | 37,602 | 42,383 | 43,163 | 780 | 0 |
| Total | 76,994 | 78,526 | 71,071 | (7,455) | (4,880) |
| ENVIRONMENT AND REGENERATION | | | | | |
| Directorate | 0 | 2,202 | 2,201 | (1) | 0 |
| Planning and Development | 2,311 | 2,904 | 2,803 | (101) | 124 |
| Public Protection | 10,761 | 11,454 | 11,797 | 343 | 294 |
| Public Realm | 23,143 | 27,680 | 27,515 | (165) | (397) |
| Total | 36,215 | 44,240 | 44,316 | 76 | 21 |
| HOUSING & ADULT SOCIAL SERVICES | | | | | |
| Temporary Accommodation (Homelessness Direct) | 612 | 1,079 | 3,180 | 2,101 | 2,150 |
| Housing Benefit | 880 | 880 | 880 | 0 | 0 |
| Housing Needs (Homelessness Indirect) | 1,908 | 2,351 | 2,182 | (169) | 0 |
| Housing Development and Strategy | 248 | 222 | 190 | (32) | 0 |
| Housing Administration | 1,993 | 2,305 | 2,219 | (86) | 0 |
| Housing General Fund Total | 5,641 | 6,837 | 8,651 | 1,814 | 2,150 |
| Adult Social Care | 31,314 | 31,917 | 32,256 | 339 | 222 |
| Community Services | 15,219 | 16,725 | 16,702 | (23) | (197) |
| Strategy and Commissioning | 31,563 | 32,274 | 31,936 | (338) | (250) |
| Adult Social Services Total | 78,096 | 80,916 | 80,894 | (22) | (225) |
| HASS Total | 83,737 | 87,753 | 89,545 | 1,792 | 1,925 |
| PUBLIC HEALTH | | | | | |
| NHS Health Checks | 358 | 391 | 375 | (16) | (28) |
| Obesity and Physical Activity | 863 | 863 | 905 | 42 | 9 |
| Other Public Health | (21,069) | (21,142) | (21,110) | 32 | 19 |
| Sexual Health | 8,546 | 8,138 | 8,136 | (2) | 79 |
| Smoking & Tobacco | 665 | 820 | 756 | (64) | (186) |
| Substance Misuse | 8,858 | 9,257 | 9,210 | (47) | 47 |
| Children and Young People | 1,779 | 1,774 | 1,648 | (126) | (123) |
| | 0 | 101 | (80) | (181) | (183) |
| Less Projected Ring-Fenced Schools Related Underspend | | | 6,855 | 6,855 | 4,270 |
| Less Projected Ring-Fenced Public Health Underspend | | | 181 | 181 | 183 |
| GROSS DEPARTMENT TOTAL | 211,593 | 217,417 | 217,914 | 497 | 1,249 |

Appendix 1 - Revenue Budget Monitoring Month 12 2014-15

| Department / Service Area | Original Budget | Current Budget | Forecast Outturn | Variance Month 12 | Variance Month 10 |
|---|--------------------|-------------------|---------------------|----------------------|----------------------|
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| CORPORATE ITEMS | | | | | |
| Corporate and Democratic Core / Non Distributed Costs | 16,626 | 17,344 | 17,344 | 0 | 0 |
| Insurance Fund | (300) | (300) | (300) | 0 | 0 |
| Transfer to/(from) Reserves | 6,727 | (14,361) | (14,361) | 0 | 0 |
| Levies | 22,273 | 22,273 | 22,594 | 321 | 200 |
| Appropriations / Technical Accounting Entries | 0 | 25,966 | 25,966 | 0 | 0 |
| Provisions | 0 | 0 | 0 | 0 | 0 |
| Corporate Financing Account | (13,276) | (11,969) | (14,346) | (2,377) | (1,900) |
| Unringfenced Grants | (15,996) | (27,751) | (27,751) | 0 | 0 |
| Other Corporate Items | 2,524 | 8,080 | 5,708 | (2,372) | (997) |
| Core Government Funding / Council Tax | (234,117) | (236,967) | (236,967) | 0 | 0 |
| No Recourse to Public Funds | 268 | 268 | 1,142 | 874 | 1,032 |
| Corporate Items Total | (215,271) | (217,417) | (220,971) | (3,554) | (1,665) |
| TOTAL NET OF CORPORATE ITEMS | (3,678) | 0 | (3,057) | (3,057) | (416) |
| Demographic Contingencies | 2,377 | 0 | 0 | 0 | 0 |
| General Contingencies | 1,300 | 0 | 0 | 0 | 0 |
| GENERAL FUND TOTAL | 0 | 0 | (3,057) | (3,057) | (416) |

Appendix 1 - Revenue Budget Monitoring Month 12 2014-15

| HOUSING REVENUE ACCOUNT(HRA) | | | | | |
|---|--------------------|-------------------|---------------------|----------------------|----------------------|
| Department / Service Area | Original Budget | Current Budget | Forecast Outturn | Variance Month 12 | Variance Month 10 |
| | £'000 | £'000 | £'000 | £'000 | £'000 |
| Dwelling Rents | (147,657) | (147,657) | (147,266) | 391 | 400 |
| Non Dwelling Rents | (1,708) | (1,708) | (1,879) | (171) | (200) |
| Heating Charges | (2,268) | (2,268) | (2,420) | (152) | (100) |
| Leaseholders Charges | (9,495) | (12,055) | (13,216) | (1,161) | (200) |
| Other Charges for Services and Facilities | (14,251) | (14,063) | (15,111) | (1,048) | 100 |
| PFI Credits | (22,855) | (22,854) | (22,854) | 0 | 0 |
| Interest Receivable | (390) | (390) | (719) | (329) | 0 |
| Contribution from General Fund | (833) | (833) | (833) | 0 | 0 |
| Gross Income | (199,457) | (201,828) | (204,298) | (2,470) | 0 |
| Repairs & Maintenance | 23,100 | 24,310 | 27,854 | 3,544 | 3,500 |
| Revenue Contribution to Capital | 10,594 | 10,594 | 15,399 | 4,805 | 3,720 |
| General Management | 44,657 | 43,827 | 44,882 | 1,055 | 653 |
| PFI Payments | 39,276 | 41,836 | 41,203 | (633) | 0 |
| Contribution to PFI Smoothing Fund | 61 | 60 | 0 | (60) | (60) |
| Special Services | 16,184 | 15,911 | 15,062 | (849) | (823) |
| Rents, Rates, Taxes and Other Charges | 740 | 740 | 705 | (35) | 0 |
| Capital Financing Costs | 60,610 | 60,610 | 58,908 | (1,702) | (2,900) |
| Bad Debt Provisions | 750 | 750 | 817 | 67 | 0 |
| HRA Contingency and Growth | 3,485 | 3,190 | 0 | (3,190) | (3,485) |
| Gross Expenditure | 199,457 | 201,828 | 204,830 | 3,002 | 605 |
| Drawdown from HRA Balances | 0 | 0 | (532) | (532) | (605) |
| Net (Surplus) / Deficit | 0 | 0 | 0 | 0 | 0 |

This page is intentionally left blank

2014-15 Carry Forwards

APPENDIX 2

| DEPT | Service Area | Amount (£) | Brief Explanation | Carry forward to 2015-16 or hold in reserves? |
|------|--|------------|--|---|
| CE | Strategy and Community Partnerships | 34,342.12 | Local Initiative Fund (LIF) grants awarded by Councillors that span more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 72,986.69 | Local Initiative Fund (LIF) grants awarded by Councillors that span more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 36,308.76 | Local Initiative Fund (LIF) grants awarded by Councillors that span more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 29,111.51 | Local Initiative Fund (LIF) grants awarded by Councillors that span more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 147,598.08 | Contingency funding for Voluntary and Community Sector (VCS) projects | Carry Forward |
| CE | Strategy and Community Partnerships | 124,251.00 | Contingency funding for Voluntary and Community Sector (VCS) projects | Carry Forward |
| CE | Strategy and Community Partnerships | 57,756.00 | To deal with the additional demands of welfare reform | Carry Forward |
| CE | Strategy and Community Partnerships | 2,419.14 | Growth Action Fund projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 25,917.45 | Growth Action Fund projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 43,589.00 | Growth Action Fund projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 72,350.84 | Finsbury Park Improvements - projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 131,023.30 | Finsbury Park Improvements (bridges) - projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 5,722.00 | Finsbury Park Improvements (creative hub) - projects spanning more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 94,881.49 | Childcare bursaries that span more than one financial year | Carry Forward |
| CE | Strategy and Community Partnerships | 2,620.68 | Smoke Free Alliance additional policing at Nags Head that spans more than one financial year | Carry Forward |
| CE | Governance and Human Resources | 11,295.48 | Contributions/donations/fundraising for Mayor to spend. Term runs to May and must be spent in full. Carry forward is the amount not spent as at 31st March. | Carry Forward |
| CE | Governance and Human Resources | 3,000.00 | Contributions/donations/fundraising for Deputy Mayor to spend. Term runs to May and must be spent in full. Carry forward is the amount not spent as at 31st March. | Carry Forward |
| CE | Strategy and Community Partnerships | 2,000.00 | Grant funding for Domestic Homicide Review | Carry Forward |
| CE | Strategy and Community Partnerships | 30,000.00 | Grant funding for Domestic Abuse Service | Carry Forward |
| CE | Strategy and Community Partnerships | 4,079.72 | Grant funding for Universal Support Delivered Locally (USDL) pilot project | Carry Forward |
| CE | Strategy and Community Partnerships | 31,558.38 | Identification and Referral to Improve Safety (IRIS) project funding | Carry Forward |
| CS | Learning and Schools: Early Years - Graduate Leader Fund | 70,285.00 | The Graduate Leader Fund is being phased out over 2-years as part of the 2015-16 financial strategy. This carry forward will help phase in the reduction in spend. | Carry Forward |
| CS | Learning and Schools: Early Years - Childcare Strategy | 59,527 | Carry forward of unused New Homes Bonus allocation for the Childcare Strategy as per previous years to enable the programme to be extended by 1 year when funding expires. | Carry Forward |

2014-15 Carry Forwards

APPENDIX 2

| DEPT | Service Area | Amount (£) | Brief Explanation | Carry forward to 2015-16 or hold in reserves? |
|------|--|------------|---|---|
| CS | Learning and Schools: Early Years - Wrap around childcare | 151,478 | Funding from the GLA to provide wrap around childcare in schools. Projects are being implemented across 2014-15 and 2015-16 - carry forward will enable continued implementation of programme. | Carry Forward |
| CS | Learning and Schools: Early Years - Healthy Eating | 15,306 | Funding was provided by Public Health for a 2 year healthy eating Programme at Packington Children's Centre. The carry forward will fund the second year of the programme. | Carry Forward |
| CS | Learning and Schools: Connexions | 97,997 | To enable the Service to continue to operate at current capacity until the reorganisation of the service is implemented in September 2015 as per the 2015-16 financial strategy. | Carry Forward |
| CS | Learning and Schools: Upward Bound | 5,835 | Third party contribution from Dame Alice Owen for the Upward Bound Programme | Carry Forward |
| CS | Learning and Schools: Youth Council | 13,085 | The Youth Council holds an election every 2 years. This will create an in-year budget strain if the remaining budget from the previous year is not carried forward. | Carry Forward |
| CS | Learning and Schools: Youth & Post 16 Outreach | 50,249 | The outreach programme to support and mobilise young people to participate and engage in youth provision across the borough began in January 2015 and is funded for 12 months. The carry forward is required to enable the programme to continue in 2015-16. | Carry Forward |
| CS | Learning and Schools: SEN Reform Grant | 256,868 | Grant funding from the DfE to enable implementation of SEN reforms. The Council has 820 statements to convert to the new Education, Health and Care Plans over a 3 year period. | Carry Forward |
| CS | Learning and Schools: Active Spaces Funding | 67,120 | Carry forward of funding for Active Spaces to enable the investment in play space in Early Years settings and schools. | Carry Forward |
| CS | Learning and Schools: School's catering | 112,461 | This balance related to the schools meals pooled budget and belongs to schools. Due to be returned to schools in 2015-16. | Carry Forward |
| CS | Learning and Schools: School exclusions | 157,623 | This balance is income for schools for taking on excluded pupils. Due to be transferred to schools in 2015-16. | Carry Forward |
| CS | Learning and Schools: Post 16 Bursary | 223,636 | The Post 16 bursary is not fully funded, therefore underspends are being rolled forward to maintain the scheme in future years. Any unused balance when the funding expires will be used to extend the scheme by a year. | Carry Forward |
| CS | Targeted and Specialist Children and Families - AIG | 78,923 | Islington Council manages this budget on behalf of the 6 boroughs in the North London Adoption Consortium for shared recruitment of adopters and to fund work to review the approach to adoption across all 6 boroughs. The underspend does not belong to the Council but to all 6 partners. | Carry Forward |
| CS | Targeted and Specialist Children and Families - Innovations Fund | 171,974 | Innovations Fund funding envelope to 31st March 2016 | Carry Forward |
| CS | Targeted and Specialist Children and Families - NLAC | 24,983 | The Adoption reform grant is required to be spent on structural reform to increase the supply of adopters, including funding the equalisation of interagency fees. The grant is also designed to reduce the backlog of children waiting for adoption, particularly by developing innovative ways of finding adoptive families for children who traditionally wait longer than average to be adopted. The carry forward request represent the ongoing commitment/project to achieve this reform. | Carry Forward |
| CS | Targeted and Specialist Children and Families - Community Based Budget | 1,615,508 | Multi-year Community Based Budget (CBB) project including the Families First, Exemplar and Troubled Families services. Carry forward will be used to support the CBB agenda and the services deliverables that are essential in the effective delivery of the CBB program. | Carry Forward |
| ER | Libraries | 27,413.39 | Grant funding towards the costs of Word 2015 and 2016 - a two year festival programme | Carry Forward |
| ER | Libraries | 2,785.41 | Grant funding to utilise volunteers to populate a GIS digital resource containing the names and addresses of the 9,405 men from Islington that died in WW1 | Carry Forward |
| ER | Libraries | 25,632.73 | Grant funding for The Bevin Court Community Restoration Project | Carry Forward |
| ER | Libraries | 3,119.40 | Wunderkammer Project - to fund three skills sharing events with GEM, London Museums Group (LMG) and Creative Islington | Carry Forward |
| ER | Libraries | 7,820.00 | Grant funding towards a project that will focus on the social history of Milner Square in Islington and the changes the area has gone through since the 1930s | Carry Forward |
| ER | Building Control | 24,350.00 | Grant funding to help support setting up Sustainable Drainage Systems (SuDS) Approving Bodies within local authorities | Carry Forward |

2014-15 Carry Forwards

APPENDIX 2

| DEPT | Service Area | Amount (£) | Brief Explanation | Carry forward to 2015-16 or hold in reserves? |
|------|-------------------------------------|---------------------|--|---|
| ER | Spatial Planning and Transport | 10,000.00 | This relates to the budget originally allocated for the preparatory work to support the redevelopment of the Sir George Robey Pub site. Scheme is no longer going ahead and funding will be reallocated. | Carry Forward |
| ER | Spatial Planning and Transport | 60,000.00 | Grant funding for the assessment of flood risks within the borough | Carry Forward |
| ER | Private Sector Housing | 17,995.70 | North London Sub Region funding | Carry Forward |
| ER | Private Sector Housing | 25,157.62 | Decent Homes funding - pays for an officer to carry out street surveys to find non decent homes | Carry Forward |
| ER | Pollution Projects Team | 150,000.00 | Grant funding for Air Quality Scheme - to review mini-cab operations to gather baseline information about fleet composition, emissions and maintenance schedules. | Carry Forward |
| ER | Spatial Planning and Transport | 358.04 | Funding held on behalf of Crouch Hill / Hornsey Rise Neighbourhood Forum | Carry Forward |
| ER | Highways and Energy Services | 225,766.50 | Street Lighting - funding for additional lamp columns for new developments | Carry Forward |
| ER | Cemetery Service | 158,143.24 | This is a ring fenced account and any surplus is transferred to the reserve at year end | Cemeteries Reserve |
| ER | Street Trading | 177,042.51 | This is a ring fenced account and any surplus is transferred to the reserve at year end | Street Markets Reserve |
| ER | Community Infrastructure Levy (CIL) | 38,816.91 | To repay the amount drawn down from reserves in previous years to fund upfront admin cost of implementing the CIL | Services Specific Reserve |
| FR | Contact Islington | 144,705.00 | Telecare project | Carry Forward |
| FR | Contact Islington | 15,000.00 | Telecare project | Carry Forward |
| FR | Accommodation and Facilities | 150,000.00 | Sub station (power back up) project | Carry Forward |
| FR | Accommodation and Facilities | 325,000.00 | Generator project | Carry Forward |
| FR | Accommodation and Facilities | 285,000.00 | Generator project | Carry Forward |
| FR | Accommodation and Facilities | 100,000.00 | Space rationalisation at the Waste Recycling Centre to fit in 30 more desks | Carry Forward |
| FR | Financial Operations | 98,747.00 | Resident Support Scheme | Carry Forward |
| FR | Financial Operations | 438,631.00 | HB Income transfer to Housing Benefit Reserve | Housing Benefit Reserve |
| FR | Financial Operations | 227,436.00 | Financial Operations transfer to Housing Benefit Reserve | Housing Benefit Reserve |
| FR | Digital Services | 267,000.00 | To fund transformation team in 2015-16 | Carry Forward |
| FR | Accommodation and Facilities | 120,000.00 | To fund information asset register in 2015-16 | Carry Forward |
| HASS | Adult Social Services | -340,000.00 | Drawdown of funding set aside in previous years for Adult Social Services efficiency projects | Services Specific Reserve |
| PH | Public Health | 181,455.58 | Public Health underspend (ring-fenced) | Carry Forward |
| | TOTAL | 7,103,046.10 | | |

This page is intentionally left blank

Appendix 3: Capital Monitoring Month 12 2014-15

| | 2014-15 Budget Monitoring | | | | | |
|--|---------------------------|--------------------------------|----------------|------------------|---|------------------------|
| | Original Budget | Budget Changes During the Year | Revised Budget | Forecast Outturn | Forecast Re-profiling (to)/from 2015-16 | % Budget Spent to Date |
| | £m | £m | £m | £m | £m | £m |
| CHILDREN'S SERVICES | | | | | | |
| Dowery Street Pupil Referral Unit | 0.0 | 0.3 | 0.3 | 0.6 | 0.3 | 182% |
| Early Years Two Year Old Places | 0.0 | 0.9 | 0.9 | 0.9 | 0.0 | 100% |
| Mechanical Schemes | 0.0 | 0.1 | 0.1 | 0.1 | (0.1) | 46% |
| Moreland Primary School | 4.0 | (3.7) | 0.4 | 0.7 | 0.4 | 200% |
| Newington Green Primary School Refurbishment | 1.0 | 2.9 | 3.9 | 3.3 | (0.7) | 83% |
| Primary Bulge Classes | 0.0 | 0.9 | 0.9 | 0.6 | (0.3) | 71% |
| Primary Capital Scheme | 0.0 | 0.6 | 0.6 | 0.2 | (0.4) | 35% |
| Primary Schools | 0.0 | 0.0 | 0.0 | 0.0 | (0.0) | 15% |
| Schools Capital | 0.0 | 1.7 | 1.7 | 1.7 | 0.0 | 100% |
| Secondary Schools – BSF | 0.0 | 0.7 | 0.7 | 0.7 | 0.0 | 100% |
| Windows Scheme | 0.0 | 0.9 | 0.9 | 0.7 | (0.2) | 76% |
| Youth Schemes and Contingency | 0.0 | 0.4 | 0.4 | 0.0 | (0.4) | 0% |
| Total Children's Services | 5.0 | 5.9 | 10.9 | 9.5 | (1.4) | 87% |
| ENVIRONMENT AND REGENERATION | | | | | | |
| Boiler Replacement Programme | 0.9 | (0.7) | 0.2 | 0.0 | (0.2) | 0% |
| Cemeteries | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 100% |
| Combined Heat and Power | 0.9 | (0.5) | 0.4 | 0.2 | (0.2) | 55% |
| Disabled Facilities | 0.6 | (0.6) | 0.0 | 0.0 | 0.0 | 0% |
| Empty Properties Grant | 0.0 | 0.1 | 0.1 | 0.0 | (0.1) | 0% |
| Green Space | 0.9 | (0.6) | 0.3 | 0.0 | (0.3) | 11% |
| Highways | 1.4 | 1.1 | 2.5 | 2.4 | (0.1) | 97% |
| Ironmonger Row Baths | 0.0 | 0.5 | 0.5 | 0.5 | 0.1 | 121% |
| Leisure | 5.3 | (0.6) | 4.6 | 4.1 | (0.5) | 88% |
| Libraries | 0.1 | (0.1) | 0.0 | 0.0 | (0.0) | 27% |
| Other Energy Efficiency | 2.5 | (2.5) | 0.0 | 0.0 | 0.0 | 0% |
| Planning and Development | 2.3 | (2.2) | 0.1 | 0.0 | (0.1) | 0% |
| Private Sector Housing | 1.3 | (1.2) | 0.1 | 0.0 | (0.1) | 0% |
| Traffic and Engineering | 3.2 | 0.9 | 4.1 | 3.9 | (0.2) | 95% |
| Vehicles | 8.0 | (3.4) | 4.6 | 3.9 | (0.7) | 85% |
| Total Environment and Regeneration | 27.3 | (9.7) | 17.6 | 15.1 | (2.4) | 86% |
| HOUSING AND ADULT SOCIAL SERVICES | | | | | | |
| HOUSING | | | | | | |
| Housing Improvements | 39.1 | (1.1) | 38.0 | 36.4 | (1.6) | 96% |
| New Build | 23.9 | (5.9) | 18.0 | 17.7 | (0.3) | 98% |
| Total Housing | 63.0 | (7.0) | 56.0 | 54.1 | (1.9) | 97% |
| ADULT SOCIAL SERVICES | | | | | | |
| Adaptations | 2.8 | (2.8) | (0.0) | 0.0 | 0.0 | 0% |
| Care Services | 0.4 | (0.2) | 0.3 | 0.3 | 0.0 | 100% |
| ICT | 0.3 | (0.3) | 0.0 | 0.0 | 0.0 | 0% |
| Public Health | 0.0 | 0.1 | 0.1 | 0.1 | 0.0 | 100% |
| St Anne's | 0.0 | 3.0 | 3.0 | 3.0 | 0.0 | 100% |
| Total Adult Social Services | 3.5 | (0.1) | 3.4 | 3.4 | 0.0 | 101% |
| Total Housing and Adult Social Services | 66.5 | (7.1) | 59.4 | 57.5 | (1.9) | 97% |
| FINANCE AND RESOURCES | | | | | | |
| Debtors System | 0.0 | 0.1 | 0.1 | 0.0 | (0.1) | 0% |
| Digital Transformation | 1.5 | (0.2) | 1.3 | 1.3 | (0.0) | 100% |
| Total Finance and Resources | 1.5 | (0.1) | 1.4 | 1.3 | (0.1) | 92% |
| CORPORATE | | | | | | |
| Property Rationalisation Cottage Road | 0.5 | 0.0 | 0.5 | 0.3 | (0.2) | 65% |
| Total Corporate | 0.5 | 0.0 | 0.5 | 0.3 | (0.2) | 65% |
| TOTAL CAPITAL PROGRAMME | 100.8 | (11.1) | 89.7 | 83.7 | (6.0) | 93% |

This page is intentionally left blank

Report of: Assistant Director Governance and Human Resources

| Meeting of | Date | Agenda Item | Ward(s) |
|--|--------------|-------------|---------|
| Policy and Performance Scrutiny Committee | 01 June 2015 | G1 | All |

| | | |
|------------------------------|--------|------------|
| Delete as appropriate | Exempt | Non-exempt |
|------------------------------|--------|------------|

**SUBJECT: MONITORING OF RECOMMENDATIONS OF REVIEW COMMITTEES
 TIMETABLE FOR TOPICS, POLICY AND PERFORMANCE
 COMMITTEE'S WORK PROGRAMME, KEY DECISIONS**

1. Synopsis

To inform the Policy and Performance Scrutiny Committee of the timetable of the Review Committees scrutiny topics for the remainder of the municipal year, the timetable for monitoring the recommendations of the Review Committees, the current situation on the Policy and Performance Scrutiny Committee's work programme, and Key Decisions.

2. Recommendation

That the Policy and Performance Scrutiny Committee note the timetable and the arrangements for monitoring the recommendations of the Review Committees, the current work programme, and the key decisions.

3. Background

Attached to this report are the details of the work programme and timetable for the Review Committees for the remainder of the municipal year, the arrangements for monitoring the recommendations of review committees, key decisions details, and the Policy and Performance Scrutiny Committee's work programme.

PTO

4. Implications

4.1 Environment Implications

None specific at this stage

4.2 Legal Implications

Not applicable

4.3 Financial Implications

None specific at this stage

4.4 Equality Impact Assessment

None specific at this stage

Final Report Clearance

Signed by

Assistant Director Governance and Human
Resources

Date

Received by

Head of Democratic Services

Date

Report Author: Peter Moore
Tel: 020 7527 3252
E-mail: peter.moore@islington.gov.uk

FORWARD PLAN OF KEY DECISIONS



ISLINGTON

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS FOR THE PERIOD TO THE EXECUTIVE MEETING ON 18 JUNE 2015 AND BEYOND

Page 39

**Lesley Seary
Chief Executive
Islington Council
Town Hall
Upper Street
London N1 2UD**

Contact Officer: Mary Green
Democratic Services
E-Mail: democracy@islington.gov.uk
Telephone: 020 7527 3005
Website: <http://democracy.islington.gov.uk/>

Published on 5 May 2015

FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS TO BE CONSIDERED BY THE EXECUTIVE/COMMITTEES/OFFICERS

FOR THE PERIOD TO THE EXECUTIVE MEETING ON 18 JUNE 2015 AND BEYOND

This document sets out key decisions to be taken by the Executive within the next 28 days, together with any key decisions by Committees of the Executive, individual Members of the Executive and officers. It also includes potential key decisions beyond that period, though this is not comprehensive and items will be confirmed in the publication of the key decisions document 28 days before a decision is taken.

It is likely that all or a part of each Executive meeting will be held in private and not open to the public. This may be because an appendix to an agenda item will be discussed which is likely to lead to the disclosure of exempt or confidential information. The items of business where this is likely to apply are indicated on the plan below.

If you wish to make representations about why those parts of the meeting should be open to the public, please contact Democratic Services at least ten clear days before the meeting.

The background documents (if any) specified for any agenda item below, will be available on the Democracy in Islington web pages, five clear days before the meeting, at this link - <http://democracy.islington.gov.uk/> - subject to any prohibition or restriction on their disclosure. Alternatively, please contact Democratic Services on telephone number 020 7527 3005/3184 or via e-mail to democracy@islington.gov.uk to request the documents.

If you wish to make representations to the Executive about an agenda item, please note that you will need to contact the Democratic Services Team on the above number at least 2 days before the meeting date to make your request.

Please note that the decision dates are indicative and occasionally subject to change. Please contact the Democratic Services Team if you wish to check the decision date for a particular item.

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | If all or part of the item is exempt or confidential this will be stated below and a reason given. If all the papers are publically accessible this column will say 'Open'. | Corporate Director/Head of Service Executive Member (including e-mail address) |
|----|---|-----------|---|---------------------|-------------------|---|---|
| 1. | Contract award of Bunhill phase 2 | Bunhill | Corporate Director Environment and Regeneration | 15 June 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Bram Kainth bram.kainth@islington.gov.uk Councillor Claudia Webbe, Executive Member for Environment & Transport claudia.webbe@islington.gov.uk |
| 2. | Procurement strategy for single homeless housing support services | All Wards | Executive | 18 June 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 3. | Procurement strategy for wireless network concession | All Wards | Executive | 18 June 2015 | None | Open | Mike Curtis Mike.curtis@islington.gov.uk Councillor Andy Hull, Executive Member for Finance & Performance andy.hull@islington.gov.uk |
| 4. | Richard Cloudesley School site development update | Bunhill | Executive | 18 June 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Eleanor Schooling eleanor.schooling@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk |

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|---------------|--|-----------|----------------|---------------------|-------------------|---|--|
| 5. | Approval for delegated authority to award contract for extra care sheltered housing | All Wards | Executive | 18 June 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 6. Page 42 | Procurement strategy for the approval of the Islington new build consultants framework agreement | All Wards | Executive | 18 June 2015 | None | Open | Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 7. | Contract award for housing improvements | All Wards | Executive | 18 June 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|--|-----------|----------------|---------------------|-------------------|---|---|
| 8. | Procurement strategy for generic housing related floating support services | All Wards | Executive | 18 June 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 9. | Procurement strategy for vaults and mausolea | All Wards | Executive | 18 June 2015 | None | Open | Jan Hart jan.hart@islington.gov.uk Councillor Claudia Webbe, Executive Member for Environment & Transport claudia.webbe@islington.gov.uk |
| 10. | Procurement strategy - Energy purchase 2016/17 to 2020/21 | All Wards | Executive | 18 June 2015 | None | Open | Bram Kainth bram.kainth@islington.gov.uk Councillor Andy Hull, Executive Member for Finance & Performance andy.hull@islington.gov.uk |
| 11. | Review of Local Development Scheme | All Wards | Executive | 18 June 2015 | None | Open | Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|--|-----------|----------------|---------------------|-------------------|---|--|
| 12. | Adoption of Supplementary Planning Document - Preventing Wasted Housing Supply | All Wards | Executive | 18 June 2015 | None | Open | Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 13. | Approval of draft North London Waste Plan for consultation and revised Memorandum of Understanding | All Wards | Executive | 18 June 2015 | None | Open | Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 14. | Parking e-strategy development | All Wards | Executive | 18 June 2015 | None | Open | Bram Kainth bram.kainth@islington.gov.uk Councillor Claudia Webbe, Executive Member for Environment & Transport claudia.webbe@islington.gov.uk |
| 15. | Procurement strategy – Refurbishment of 69-85 Old Street | Bunhill | Executive | 18 June 2015 | None | Open | Sean McLaughlin Sean.mclaughlin@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|---|-----------|----------------|---------------------|-------------------|---|---|
| 16. | Procurement strategy for domiciliary care | All Wards | Executive | 16 July 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 17. | Contract award - Parking pay by phone contract | All | Executive | 16 July 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Bram Kainth bram.kainth@islington.gov.uk Councillor Claudia Webbe, Executive Member for Environment & Transport claudia.webbe@islington.gov.uk |
| 18. | Procurement strategy for mental health housing support services | All Wards | Executive | 16 July 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|---|-----------|----------------|---------------------|-------------------|---|--|
| 19. | Contract award for the construction of 23 new homes and re-provision of the Goodinge Community Centre, N7 9GQ | Holloway | Executive | 16 July 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 20. | Contract award for the construction of 20 new homes on Camden Estate land and 1-8 Rowstock Gardens & Garages opposite 77-84 Rowstock Gardens, London N7 0BG | Holloway | Executive | 16 July 2015 | None | Open | Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 21. | Contract award for the construction of 70 new homes and associated improvements for the Dover Court Estate, N1 3HN | Canonbury | Executive | 16 July 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|--|-----------|----------------|---------------------|-------------------|---|---|
| 22. | Contract award for housing improvements | All Wards | Executive | 16 July 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 23. | Contract award for crime and disorder and parking on street CCTV supply | All | Executive | 16 July 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Bram Kainth bram.kainth@islington.gov.uk Councillor Claudia Webbe, Executive Member for Environment & Transport claudia.webbe@islington.gov.uk |
| 24. | Approval of draft North London Waste Plan for consultation and revised Memorandum of Understanding | All Wards | Executive | 16 July 2015 | None | Open | Karen Sullivan Karen.Sullivan@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|----------------|---|-----------|----------------|---------------------|-------------------|---|--|
| 25. | Procurement strategy - Substance misuse detox and residential rehabilitation | All Wards | Executive | 16 July 2015 | None | Open | Julie Billett Julie.billett@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 26. Page 48 | Transfer of Health Visiting and Family Nurse Service from NHS England to London Borough of Islington on 1 October 2015 under the Health and Social Care Act | All Wards | Executive | 16 July 2015 | None | Open | Jason Strelitz Jason.Strelitz@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 27. | Care Act eligibility policy | All Wards | Executive | 16 July 2015 | None | Open | Simon Galczynski simon.Galczynski@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|---|-------------|----------------|---------------------|-------------------|---|--|
| 28. | Procurement strategy for Adult Social Care advocacy services | All Wards | Executive | 16 July 2015 | None | Open | Simon Galczynski simon.Galczynski@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 29. | Contract award for the construction of 27 new homes and a community centre on the site of Charles Simmons House, WC1X 0HP | Clerkenwell | Executive | 24 September 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Maxine Holdsworth maxine.holdsworth@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 30. | Contract award for housing improvements | All Wards | Executive | 24 September 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|---|-----------|----------------|---------------------|-------------------|---|---|
| 31. | North London Waste Authority menu pricing and Inter Authority Agreement | All Wards | Executive | 24 September 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Bram Kainth bram.kainth@islington.gov.uk Councillor Andy Hull, Executive Member for Finance & Performance andy.hull@islington.gov.uk |
| 32. | Procurement strategy for a parent carers support service | All | Executive | 24 September 2015 | None | Open | Eleanor Schooling eleanor.schooling@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk |
| 33. | Contract award for housing improvements | All Wards | Executive | 22 October 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 34. | Procurement strategy for domiciliary care | All | Executive | 22 October 2015 | None | Open | Jess McGregor Jess.mcgregor@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|--|-----------|----------------|---------------------|-------------------|---|--|
| 35. | Contract award for Adult Social Care advocacy services | All Wards | Executive | 26 November 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Galczynski simon.Galczynski@islington.gov.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 36. | Contract award for housing improvements | All Wards | Executive | 26 November 2015 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 37. | Contract award for mental health supported accommodation | All Wards | Executive | 14 January 2016 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Kath McClinton kath.mcclinton@islingtonccg.nhs.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|-----|--|-----------|----------------|---------------------|-------------------|---|--|
| 38. | Contract award for a mental health crisis prevention service | All Wards | Executive | 14 January 2016 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Kath McClinton kath.mcclinton@islingtonccg.nhs.uk Councillor Janet Burgess MBE, Executive Member for Health & Wellbeing janet.burgess@islington.gov.uk |
| 39. | Contract award for housing improvements | All Wards | Executive | 14 January 2016 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |
| 40. | School admission arrangements 2016-17 | All Wards | Executive | 4 February 2016 | None | Open | Eleanor Schooling eleanor.schooling@islington.gov.uk Councillor Joe Caluori, Executive Member for Children & Families joe.caluori@islington.gov.uk |
| 41. | Contract award for housing improvements | All Wards | Executive | 4 February 2016 | None | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Simon Kwong Simon.kwong@islington.gov.uk Councillor James Murray, Executive Member for Housing & Development james.murray@islington.gov.uk |

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

FORWARD PLAN OF KEY DECISIONS

| | Subject/Decision | Ward (s) | Decision taker | Date(s) of decision | Background papers | Is all or part of this item likely to refer to exempt or confidential information and therefore require exclusion of the press and public from the meeting? | Corporate Director/Head of Service Executive Member (including e-mail address) |
|--|------------------|----------|----------------|---------------------|-------------------|---|--|
|--|------------------|----------|----------------|---------------------|-------------------|---|--|

Membership of the Executive 2015/16

Councillors:

Richard Watts
 Janet Burgess MBE
 Joe Caluori
 Paul Convery
 Andy Hull
 James Murray
 Amina Shaikh
 Claudia Webbe

Portfolio

Leader
 Health and Wellbeing
 Children and Families
 Community Safety
 Finance and Performance
 Housing and Development
 Economic and Community Development
 Environment and Transport

53

A key decision is an executive decision (other than a decision which relates to the placement of an individual, be that an adult or child) which is likely to result in expenditure or a receipt which is, or the making of savings which are, significant (i.e. in excess of £500,000 revenue or £1m capital), or to have significant effects on those living or working in an area comprising two or more Wards or, in respect of a disposal of land, where the proposed receipt (or reasonable pre-sale estimate in the case of an auction sale) exceeds £1.5m, or in respect of the acquisition of land or property, the proposed expenditure (or reasonable estimate prior to entering into the contract) exceeds £500,000

This page is intentionally left blank

OUTSTANDING SCRUTINY REVIEWS – UPDATED MAY 2015

| SCRUTINY REVIEW | SCRUTINY COMMITTEE | DATE FINAL REVIEW REPORT SUBMITTED TO EXECUTIVE | PERIOD EXECUTIVE MEMBER RESPONSE TO REC'S DUE (3-6 months after submission to Exec) | RESPONSE TO RECOMMENDATIONS SUBMITTED TO EXECUTIVE? | 12 MONTH REPORT DUE TO ORIGINAL SCRUTINY COMMITTEE | LEAD OFFICER |
|------------------------------|------------------------------------|--|--|--|---|------------------------------|
| 2012/13: | | | | | | |
| GP Appointment Systems | Health Scrutiny | JB 2 Dec & Exec 15 Jan | Jan 2014 – Mar 2014 | JB 19 May 2015 & Exec 18 June 2015 | TBC | Julie Billett |
| Air Quality | Regeneration & Employment Review | 21 May 2013 | June 2013 – Sept 2013 | 4 Dec 2013 JB 14 Jan 2014 Exec | May 2015 | Savva Mina Paul Clift |
| Planning Committee Structure | Regeneration & Employment Review | 7 Jan 2014 JB 6 Feb 2014 Exec | March - May 2014 | 1 April 2014 JB 12 May 2014 Exec | 12 Feb 2015 | Karen Sullivan |
| 2013/14: | | | | | | |
| Business Start Up | Regeneration and Employment Review | 3 April 2014 Exec | May 2014 - July 2014 | 17 July 2014 JB ✓ 18 Sept 2014 Exec | N/A | Lela Kogbara |
| Procurement | Policy and Performance Scrutiny | 1 April 2014 JB 12 May 2014 Exec | May 2014 - July 2014 | 17 July 2014 JB ✓ 18 Sept 2014 Exec | 2 March 2015 | Andy Nutter |
| Blacklisting | Policy and Performance Scrutiny | 16 Dec 2013 Leadership 14 Jan 2014 Exec | Jan 2014 -April 2014 | 6 March 2014 Exec | 11 May 2015 | Andy Nutter |
| Private Rented sector | Communities Review | 6 March 2014 Exec | N/A | 6 March 2014 Exec | March 2015 | Jan Hart & Maxine Holdsworth |

NEW SCRUTINY REVIEWS 2014/15:

| SCRUTINY REVIEW | COMMITTEE | DATE SUBMITTED DUE TO GO TO EXECUTIVE | RESPONSE TO RECOMMENDATIONS DUE (3-6 months after submission to Exec) | RESPONSE TO RECOMMENDATIONS SUBMITTED (?) | 12 MONTH REPORT DUE TO ORIGINAL REVIEW COMMITTEE | LEAD OFFICER |
|--|------------------------------|--|---|--|---|---------------------|
| Income Generation | Policy and Performance | JB 21 April 2015 Exec 21 May 2015 | June – Sept 2015 | | | Kevin O’Leary |
| Best Team | Policy and Performance | JB 23 June 2015 Exec 16 July 2015 | Aug – Nov 2015 | | | Lela Kogbara |
| Estate Services Management | Housing | JB 1 Sept 2015 Exec 24 Sept 2015 | Sept – Dec 2015 | | | David Salenius |
| Scaffolding / Work Platforms | Housing | JB 23 June 2015 Exec 16 July 2015 | Aug – Nov 2015 | | | Simon Kwong |
| Impact of Early Interventions in preventing escalation to statutory services | Children’s | JB 1 Sept 2015 Exec 24 Sept 2015 | Sept – Dec 2015 | | | Nicky Ralph |
| Community Energy | Environment and Regeneration | JB 23 June 2015 Exec 16 July 2015 | Aug – Nov 2015 | | | Garrett McEntee |
| Fuel Poverty | Environment and Regeneration | JB 23 June 2015 Exec 16 July 2015 | Aug – Nov 2015 | | | John Kolm Murray |
| Communal Heating (presentation only) | Environment and Regeneration | JB 23 June 2015 Exec 16 July 2015 | Aug – Nov 2015 | | | Lucy Padfield |
| Patient Feedback mini scrutiny | Health | JB 1 Sept 2015 Exec 24 Sept 2015 | Sept – Dec 2015 | | | Julie Billett |

POLICY AND PERFORMANCE SCRUTINY COMMITTEE WORK PROGRAMME 2015/16**11 MAY 2015**

1. Scrutiny Review – BEST team – Witness evidence
2. Revenue Outturn report 2014/15 - Update
3. Progress report back – Scrutiny Review Blacklisting
4. Report of Executive Member Employment
5. Termination Payments
6. Call ins – if any
7. Monitoring report
8. Report of Health and Care Scrutiny Committee Chair

1 JUNE 2015

1. Scrutiny topics 2015/16
2. Terms of Reference, Membership etc.
3. Scrutiny Review – BEST team – witness evidence
4. Use of agency staff
5. Monitoring report
6. Revenue Outturn 2014/15
7. Call ins – if any

29 JUNE 2015

1. Scrutiny Review – BEST team – Draft recommendations
2. New scrutiny topic(1) – Presentation and SID
3. Quarter 4 Performance report
4. Financial update
5. Presentation from Leader on Executive priorities for 2015/16- Key Decisions/Forward Plan
6. Welfare Reforms update
7. Call ins (if any)
8. Monitoring report

3 SEPTEMBER 2015

1. Scrutiny Review – BEST team– Final report

2. Report of Procurement Board
3. Performance report – Quarter 1
4. New scrutiny topic – witness evidence
5. Call ins (if any)
6. Monitoring report

5 OCTOBER 2015

1. New topic Scrutiny Review (1) – Witness evidence
2. Financial update
3. Report of Executive Member Finance and Performance
4. New scrutiny topic (2) – Presentation/SID
5. Call ins (if any)
6. Monitoring report

2 NOVEMBER 2015

1. Annual Crime and Disorder report – Report of Borough Commander
2. Report of Executive Member Community Safety
3. Call ins – if any
4. Monitoring report

7 DECEMBER 2015

1. New scrutiny topic 1) – Draft recommendations
2. New scrutiny topic (2) – Witness evidence
3. Financial update
4. Quarter 2 Performance report
5. Use of agency staff
6. Call ins – if any
7. Monitoring report

21 JANUARY 2016

1. New scrutiny topic (1) – Final report
2. New scrutiny topic (2) – Witness evidence
3. Report of Procurement Board
4. Welfare Reforms update
5. Call ins – if any
6. Monitoring report

11 FEBRUARY 2016

1. Budget 2016/17
2. VCS Annual report

3. Reports of Review Chairs
4. Call ins – if any

14 MARCH 2016

1. New scrutiny topic (2) – witness evidence
2. Quarter 3 Performance report
3. Use of agency staff
4. Financial update
5. Scrutiny Review 12 month progress report – Income Generation
6. Call ins – if any
7. Monitoring report

03 MAY 2016

1. New scrutiny topic (2) – Draft recommendations
2. Welfare Reforms update
3. Membership, Terms of Reference etc.
4. Scrutiny topics – 2016/17
5. Report Back Scrutiny review 12 months – BEST team
5. Call ins – if any
6. Monitoring report

JUNE 2016

Quarter 4 Performance report
Revenue outturn 2015/16

This page is intentionally left blank